# Viewing Payroll Payment Status

<table>
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<th>Step</th>
<th>Action</th>
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| 1.   | Begin by navigating to the **Payroll Payments Status** page.  
Click the **Travel and Expenses** link. |
| 2.   | Click the **Process Expenses** link. |
| 3.   | Click the **Payroll Payment Status** link. |
| 4.   | Use the **Payroll Payments Status** page to view payroll payment status by date and document type. |
| 5.   | You can search for specific payments.  
In the **Document Type** field, select one of the following: All Document Types, Cash Advances, or Expense Reports. |
| 6.   | In the **Document Status** field, select one of the following statuses:  
• **All Statuses**: Any payroll status. (Does not apply to the **Status** field within the grid.)  
• **Confirmed by Payroll**: Payroll system verified payment of the document.  
• **In Process**: Document is undergoing payroll processing.  
• **None**: No status.  
• **Published to Payroll**: Document was sent to the payroll system.  
• **Rejected by Payroll**: The payroll system denied the document.  
• **Reversal**: Payroll system reversed payment of the document. |
| 7.   | Use the **ID** link to view the **Expense Report Detail** page or the **View Cash Advance** page. |
| 8.   | You have successfully viewed a payroll payment status.  
**End of Procedure.** |