### Viewing Generation Control Frequency

**Step** | **Action**
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1. | Begin by navigating to the Generation Control Frequencies page.
   - Click the Set Up HRMS link.
2. | Click the Product Related link.
3. | Click the Global Payroll & Absence Mgmt link.
4. | Click the Elements link.
5. | Click the Supporting Elements link.
6. | Click the Generation Control Frequencies link.
7. | Enter the desired information into the Frequency Tag field. Enter a valid value e.g. "1st Month".
8. | Click the Search button.
9. | Use the Generation Control Frequency page to define a generation control frequency.
10. | Use the Frequency list to select a frequency value.
   - For our example, accept the default of Annual.
11. | This concludes the Viewing Generation Control Frequency topic.
    - End of Procedure.