

APPLICATION FOR GRADUATE ADMISSION

Apply online at:

<http://graduate.louisville.edu/apply>

Please review program admissions, degree requirements and application deadlines at:

<http://louisville.edu/graduatecatalog>



IMPORTANT INFORMATION

The application and supporting documents become the property of the University of Louisville and will not be returned to the applicant or forwarded to another university.

If you do not enroll, your academic credentials will be retained in Graduate Admissions for two years, after which time they will be destroyed.

The University of Louisville reserves the right to change programs of study, academic requirements, tuition and fees, schedule of courses, the announced academic calendar and deadlines without prior notice.

Application Fee

Applicants must include a \$60 (U.S. currency) nonrefundable application processing fee. Checks or money orders should be made payable to the University of Louisville. Please include the applicant's full name, social security number and birth date on the check. Your application will not be processed without this fee.

Students applying for re-admission to a graduate program or submitting additional applications for admission are required to pay a \$30 re-application fee.

Transcripts

Official transcripts from each college attended are required of all degree-seeking students, even if no credit was earned. Final transcripts with degrees posted will be required to finalize admissions in degree status.

Unofficial or faxed copies will not be accepted.

Applicants to nondegree or certificate programs are only required to submit official transcripts certifying at least a bachelor's degree.

Test Scores

Applicants to most graduate programs must take the general section of the Graduate Record Exam.

www.gre.org

Kent School of Social Work MSSW applicants are not required to take the GRE. If undergraduate course work is below a cumulative 2.75 grade point average, they must submit a Miller Analogies Test score or a GRE score.

Applicants who have completed terminal degrees (i.e., M.D., DMD, DDS, and Ph.D.) may be exempt. Please consult the graduate program director.

All scores must be reported directly from Educational Testing Services; the University of Louisville code is 1838.

Contacts for Information

Questions regarding receipt of credentials should be directed to Graduate Admissions at 502-852-3101 or by e-mail to gradadm@louisville.edu.

Questions regarding specific departmental decisions, requirements or prerequisites, courses of study, graduate assistantships, financial aid, transfer credit, housing, etc., should be directed to your respective academic department.

RESIDENCY POLICY

The residency status for students is determined by Graduate Admissions. The status is determined according to the policy on classification of students for fee assessment purposes at state-supported institutions of higher education.

Except as provided in the guidelines, it is presumed that a resident has remained in this state in a non-student status for the 12 months immediately preceding enrollment in the institution.

The domicile of an unemancipated person, as defined in the guidelines, is that of his/her parent. The domicile of a married person is determined by the provisions of the guidelines independent of the residence of the spouse.

Copies of the guidelines and appropriate forms for requesting change of residency classification may be obtained from the Office of Enrollment Management.

Indiana Tuition Reciprocity

The University of Louisville is participating in the Indiana Tuition Reciprocity program for residents of Clark, Crawford, Floyd, Harrison, Scott and Washington counties in Indiana.

International Students

If you are currently on an immigrant/permanent resident status, you will need to submit a copy of your immigration/permanent resident card (both sides) for review of possible residency classification for tuition purposes.

Military Personnel

If you, your spouse or parent (if dependent) is currently stationed in Kentucky on active military duty, please attach a copy of the military orders showing your Kentucky address and a military dependent identification card, if appropriate.

Send completed application, required credentials and **non-refundable** \$60 application fee to:

Graduate Admissions
105 Houchens Building
University of Louisville
Louisville, Kentucky 40292

GRADUATE APPLICATION CHECKLIST

DEGREE SEEKING APPLICANTS

- Application for Graduate Admission
- \$60 **non-refundable** application processing fee
- Official transcripts from each college or university attended (University of Louisville transcripts will automatically be submitted with the application.)
- GRE, if applicable
- PRAXIS or MAT scores, if applicable
- Letters of Evaluation (two or three, depending upon the program)
- Personal Statement, if applicable
- Additional Requirements (It is the applicant's responsibility to consult the appropriate graduate department for information regarding additional requirements.)

International applicants include the following:

Please review the International Center web page at:
<http://louisville.edu/internationalcenter>

- English Proficiency (if English is a second language)**
All applicants for whom English is a second language must submit official TOEFL scores of 213 or higher on the computer based test, 550 or higher on the paper-based test or 79 or higher on the Internet-based test. English proficiency can also be met by submitting official IELTS scores of at least 6.5 overall band score from the academic module exam. Applicants holding a bachelor's or advanced degree from an accredited U.S. institution may be exempt from this requirement.
- Financial Statement**
If you will be on a visa that requires an I-20 or DS2019, you will need to submit appropriate financial documentation. For more information, please contact the International Center at intcent@louisville.edu.
- Transcript Evaluations**
All documents that are not in English must have a verbatim notarized English translation.

International applicants may be required to have transcripts evaluated by a credential evaluation service; please contact the department in which you are applying to inquire if your transcripts will need to be evaluated.

Approved credential evaluation companies are:
World Education Services: www.wes.org
Educational Credential Evaluators: www.ece.org

NON-DEGREE APPLICANTS

- Application for Graduate Admission
- \$60 **non-refundable** application processing fee
- Official transcripts certifying the receipt of at least a bachelor's degree. Consult with the department for additional requirements. Please note that some programs do not accept non-degree students.

VISITING STUDENTS

- Application for Graduate Admission
- \$60 **non-refundable** application processing fee
- Letter of good standing/visiting student certification form signed by the registrar or dean of the home school; courses desired and term of enrollment must be listed. Some programs may require transcripts.

Mail all documents to:

Graduate Admissions
105 Houchens Building
University of Louisville
Louisville, KY 40292

If you have a change of address or name after submitting your application, please notify Graduate Admissions prior to enrollment.