SPHIS Student Academic Grievance Committee Charge and Rules

The SPHIS Student Academic Grievance Committee ("SAGC") is a standing committee of the SPHIS Executive Faculty as specified in SPHIS’s Bylaws and Rules ("Bylaws"). (Bylaws, III.2.B.1)

Membership

“The Committee consists of two elected and one appointed Executive Faculty who are not members of the Council of Chairs and Deans and two students.” (Bylaws, Appendix 2, Sec. 3.C.1) By interpretation of Bylaws as specified in Bylaws, there may not be more than one faculty member from any one department. Student representatives must be in good academic standing (not on probation) and enrolled full-time. They are selected by the student body under auspices of the established student government. A student may not serve simultaneously on more than one standing committee. (Bylaws, Appendix 2, Sec. 1.C)

Charge

“The responsibilities, procedures and timelines of action for the Student Grievance Committee are delineated in The Redbook, Chapter 6 in Art. 6.6 and Art. 6.8, and in ‘The University of Louisville Student Academic Grievance Procedure’ document. Students who believe they have been treated unfairly, discriminated against, or have had their rights abridged may initiate grievance. In order to comply with accrediting standards, the matters for consideration are limited to those concerning instructional activities, research activities, as well as personal characteristics and behaviors suitable for a career in the field of Public Health.” (Bylaws, Appendix 2, Sec. 3.C.2)

Rules

Parliamentary procedures are governed by Robert's Rules of Order, Newly Revised. (Bylaws III.3.E, as standing committee of Executive Faculty)

At least two faculty members must be present during grievance proceedings. (Bylaws, Appendix 2, Sec. 3.C.1)

The attendance of student and resident members at committee meetings is not mandatory although there should be adequate communication between student members to ensure one student at all meetings. (Bylaws, Appendix 2, Sec. 1.C)

Students jointly cast one consensus vote. If a disagreement occurs, the senior student present casts the deciding vote. (Bylaws, Appendix 2, Sec. 1.C)

All information, regardless of content, form, or medium, related to a grievance considered by SAGC is confidential and is not to be disseminated, revealed, or discussed by members of
SAGC, grievant, respondents, recording secretary, witnesses, dean’s liaison, dean, or others who legitimately become involved in or aware of the grievance case. (University Legal Counsel)