University of Louisville – Staff Senate

SENATE STANDING COMMITTEE DESCRIPTIONS

Updated June 2008

Plans and Policies Committee (P&P)
# of Regular Members: 9  # of Alternate Members: 4
Description: This committee shall function in an advisory and coordinating capacity to continuously make recommendations for adjustments, improvements, and refinements to the support staff structure and to study other matters as may be referred to it by the Staff Senate. Major responsibilities include: reviewing and approving the annual Staff Senate budget, acting as a steering committee to make sure that problems or concerns are referred to the proper committees and working with committees to assign annual goals and objectives for them.

Credentials and Nominations Committee (C&N)
# of Regular Members: 9  # of Alternate Members: 4
Description: This committee is responsible for conducting the election of senators to the Staff Senate, for certifying the election of Staff Senators, and for recommending appointments to Staff Senate committees, and other groups having designated staff representation. They also are charged with reviewing the senate’s committee structure and for proposing any changes, as needed, to the full senate.

Finance and Economic Welfare Committee (FEW)
# of Regular Members: 9  # of Alternate Members: 4
Description: This committee is the principal advisor to the Staff Senate in all financial resource, human resource, and economic welfare matters affecting university support staff. Areas of focus include: salary and compensation, health and hospitalization insurance, retirement, staff development, and other matters referred to them which apply to the finance and economic welfare of support staff.

Staff Policy Review Committee (SPR)
# of Regular Members: 7  # of Alternate Members: 4
Description: This committee is responsible for the continuing review of all university documents and publications that may impact staff governance, staff role and function, and any other rules or regulations for staff operation.

Staff Grievance Committee (SGC)
# of Regular Members: 9  # of Alternate Members: 4
Description: This committee shall conduct an ongoing review of existing procedures for filing grievances and appeals and shall make recommendations for changes to the Staff Senate. Whenever requested by a staff member, this committee will be responsible to summarize a staff grievance before it goes to the Vice President or Dean level. It is also charged with annually reviewing the Staff Grievance Officer and in the event that the SGO position is vacant, for interviewing potential candidates for replacement. Recommendations are then forwarded to the President for his final selection and appointment.

Services and Facilities Committee (S&F)
# of Regular Members: 7  # of Alternate Members: 4
Description: This committee shall be concerned with making recommendations to protect the interests of support staff with respect to environmental protection, physical work environments, work safety, security, parking, and to conduct continuing review of the long range master plan for the physical development of the university. In addition, this committee will be responsible to ensure that adequate physical facilities are available for any regular and special meetings of the Staff Senate.