How To Vote

UofL Staff can access the Web Balloting application by logging onto ULINK at https://www.ulink.louisville.edu
You will need to know your ULINK userid and password. These are the same userid and password you would use to log into your GroupWise account.

Questions about access to ULINK or passwords should be directed to the Information Technology HelpDesk at 852-7997 or helpdesk@louisville.edu.

Once logged onto ULINK you will be presented with the main ULINK page (My Page). To access the Web Balloting Application choose the red Faculty/Staff Services tab on the ULINK main page

You will then be presented with a page full of menu options. To access the ballot program, look on the left side of the screen for Ballots and Surveys. The location of this section may vary on your screen. Select: Ballots
Once logged on to the Web Balloting application, the Information page will be visible.

To see a ballot, select the taupe colored Ballot/Survey tab from the options presented.
Follow the directions for each ballot. Put your cursor in the appropriate box to the left of the ballot selection – the box will change color slightly - left click your mouse to put a check in the box.

To change your vote before it is cast - click the box a second time.

Once the individual selection is made - **YOU MUST CLICK ON THE YELLOW SUBMIT BUTTON AT THE BOTTOM OF EACH BALLOT FOR YOUR VOTE OR RESPONSE TO COUNT**

**NOTE:** Once a vote has been submitted it cannot be recalled.
A ballot will remain visible as long as the election or is open and you have not cast your ballot. The following message box will appear when you have finished voting and/or you have no ballots to vote on.